

## How to Pay your TSO Membership Subscription

To help reduce bank charges (e.g. for paying in cheques), you are encouraged to make online payments to the Trowbridge Symphony Orchestra. The TSO bank account details are:

- **Bank:** CAF Bank, West Malling, Kent ME19 4JQ
- **Sort Code:** 40-52-40
- **Account number:** 00011832
- **Account name:** Trowbridge Symphony Orchestra

If you don't do online banking, please give me cash or a cheque at a rehearsal, or post a cheque to me.

Please note the following:

CAF Bank (which focuses on operating bank accounts for charities) are not yet part of the online bank account "Confirmation of Payee" verification system. They would like to be, but the large banks (who are their competitors) have not yet invited them to join the "Confirmation of Payee" system. For this reason, it's possible that your bank may show a message online saying something like...

*"We are unable to verify the bank details you have entered.  
Please double-check that they are correct before proceeding".*

This might spook you, but please be assured that **the above CAF Bank account details for the Trowbridge Symphony Orchestra are correct**, and you can set up online payments (e.g. to make a donation, one-off subscription payment, or a Standing Order to pay subscriptions annually in September each year) confident that funds will arrive safely. 😊

The 'Payment Reference' that you send to the Orchestra's bank is crucial: it enables me to match the payment against the TSO member. **Please enter your name (not mine or TSO!) as the Reference.**

Payee details summary	
Payee name	<b>TROWBRIDGE SYMPHONY ORCHESTRA</b>
Sort code	<b>40-52-40 CAF BANK LIMITED</b>
Account number	<b>00011832</b>
Payment reference	<b>Holliss subs</b>

The TSO Membership Subscription is £90 per annum, or £30 per term.

Ideally, please pay subs annually, based on each academic year, to cover the Autumn/Christmas Term, the Winter/Spring Term, and the Summer Term. If you join the orchestra part way through an academic year, subs due will be pro-rata based on when you started playing with the orchestra.

If you are in financial hardship please contact me in confidence since, by agreement, subscriptions can be waived entirely. Also, membership subscriptions are always waived if you are in full time education.

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Martin Holliss, Treasurer, Trowbridge Symphony Orchestra  
3 Spencers Orchard, Bradford on Avon, BA15 1TJ

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Trowbridge Symphony Orchestra (Registered Charity 1049949)  
TSO Productions Ltd (Registered Company 13764097)

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